



Drug Recognition Expert (DRE) Time and Activity Quick Reference Card

Activity Codes		Leave Codes		Work Schedule Indicators	
2100 General Management		2320 Technology Installation/Maintenance		1 Mon/Fri 8 Hrs	
2110 Field Supervision		<i>Field 1 Activity Type</i>		2 Tue/Sat 8 Hrs	
2217 DRE Training Given		<i>Field 2 Type of Equipment</i>		3 Wed/Sun 8 Hrs	
Time spent providing formal instruction to include class and report preparation and travel associated with the training.		<i>Field 3 Customer</i>		4 Thurs/Mon 8 Hrs	
<i>Number Number of Students Taught</i>		2700 Court		5 Fri/Tue 8 Hrs	
<i>Field 1 Course Phase</i>		All activities relating to court attendance. This includes federal, superior, district and juvenile court, 242 hearings, phone hearings, prosecutor/attorney contacts and travel time associated with court, unless returning to duty from court. Refer to the TAR Manual for proper recording of court types. When attending court in an overtime status, a copy of the subpoena requiring the officer's attendance must be attached to the TAR.		6 Sat/Wed 8 Hrs	
ARIDE Advance Roadside Impaired Driving Enforcement		<i>Field 1 Case # (If applicable)</i>		7 Sun/Thurs 8 Hrs	
DID Drug that Impair Driving		9511 Court Call Out On Day Off or a Day of Annual Leave		8 Mon/Thurs 10 Hrs	
DRE Drug Recognition Expert		<i>Field 1 Case # (If applicable)</i>		9 Tue/Fri 10 Hrs	
DITEP Drug Impairment Training for Educational Professionals		3170 Drug Recognition *		10 Wed/Sat 10 Hrs	
INST Instructor Development		Time spent by DRE when responding to or conducting investigation of drug impaired violators. For cases where narcotics are found, refer to the '4 Hour Rule'		11 Thurs/Sun 10 Hrs	
SFST Standardized Field Sobriety Testing				12 Fri/Mon 10 Hrs	
<i>Field 2 Course Type</i>				13 Sat/Tue 10 Hrs	
CJ Other Criminal Justice Agency				14 Sun/Wed 10 Hrs	
CO Community Group				99 Use only if other WSI N/A	
LE Law Enforcement Agency					
MIX Mixed Group					
WSP WSP Employees					
O Other					
2218 DRE Training Received					
<i>Field 1 Location</i>					
A Academy					
O Other					
BAC Breath Test Training					
<i>Field 2 Type of Training</i>					
ARIDE Advance Roadside Impaired Driving Enforce					
DID Drugs that Impair Driving					
DRE Drug Recognition Expert					
DITEP Drugs Impairment Training for Educational Professionals					
SFST Standardized Field Sobriety Test					
INST Instructor Development					
<i>Field 3 Sponsor</i>					
DEC Drug Evaluation & Classification					
WSP WSP					
CJTC CJTC					
O Other					
2220 Trooper Observation/Counseling					
<i>Field 1 Activity Type</i>					
1 Observation/Riding					
2 Observation/Collision					
3 Observation/Court					
4 Trooper Counseling					
5 Cadet Counseling					
<i>Field 2 Trooper's Badge Number</i>					

Violation Codes - Alpha			Enforcement	Highway	DOT Zone	Contact Types	
202 Aircraft Registration	110 Move Over Law	151 Vehicle Lic (tabs/plates)	1 Arrest/Citation	I Interstate	D DOT Work Zone	1 Self-Initiated Contact	7 Aggressive Driving
106 Alcohol in Sys W/o Test	03 Neg Driving-1st Degree	85 Vehicle Prowl – Felony	2 Written Warning	S State Route	- No Work Zone	2 Calls for Service	8 Road Rage
105 Alcohol in Sys W/Test	53 Neg Driving-2nd Degree	86 Vehicle Prowl – Misd	3 Verbal Warning	C County Road		4 Collisions	9 Emphasis Patrol
38 Backing	73 No Cntct/Rest Ord– Misd	152 Vehicle Registration (paper)		P Park		5 Collision Enf Follow-up	10 CMV Inspect/Weighing
34 Bicycle Violations	72 No Contct/Rest Ord– Fel	903 Vehicle Theft		W Weigh Station		6 Other Enf Follow-up	12 Self-Initiated Physical Assist
26 Brakes	998 Non-Traffic VltN/C	49 Vehicular Assault					
62 Burglary	999 Non-Traffic VltN/F	109 Veh Assault - DUI/Drug					
200 Business Inspections	997 Non-Traffic VltN/I	43 Warning Device					
55 Cell Phone - Handheld	74 Obstructing	910 Weapons Violation - Felony					
54 Cell Phone - Text	900 Open Container	911 Weapons Violation- Misd					
11 Centerline	150 Oper License - C	40 Wheels					
173 Child Restraint	181 Oper License - I						
42 Coupling	31 Other Def Equip						
63 Danger Weapons	199 Other Non-Hazd/C						
44 Debris - Escape	198 Other Non-Hazd/I						
154 Debris - Lighted	99 Other Violations - C						
153 Debris - Thrown	98 Other Violations - I						
64 Disorderly Conduct	149 Out Of State Veh Lic.						
14 Divider/Barrier	156 Over Axle						
90 Domestic Viol - Fel	167 Over Axle Spcng						
91 Domestic Viol - Misd	162 Over Height						
65 Drink in Public	160 Over Length						
904 Drugs - Felony	168 Over Lgl & Pmt AT						
908 Drugs - Misdemeanor	169 Over Lgl & Pmt LT						
914 Drugs Paraphernalia - Fel	155 Over Lgl Gross						
918 Drugs Paraphernalia - Misd	158 Over Lic Capacity						
102 DUI-Drugs No Test	157 Over Tires						
101 DUI-Drugs W/Test	161 Over Width						
104 DUI-Under Age No Test	32 Parking Viol						
103 DUI-Under Age W/Test	176 Parking/Campus						
02 DUI-W/O Test	15 Passing						
01 DUI-With Test	33 Pedestrian Viol						
30 Excessive Smoke	171 Permit, Comn Carr						
29 Exhaust	170 Permit, Forest						
179 Fail to Appear	164 Permit, Spec-None						
60 Fail to Carry Chains	165 Permit, Spec-Size						
61 Fail to Chain	166 Permit, Spec-Wght						
87 Fail to Disperse	75 Physical Assault – Fel						
301 Fail to Obtain WA Driv License	76 Physical Assault – Misd						
905 Felony Flight - Elude	77 Pos Stolen Prop – Fel						
907 Felony Warrant	78 Pos Stolen Prop – Misd						
09 Follow Close	46 Reckless Driving						
41 Frame	897 Redeem Impound						
206 Fuel System	20 Restrictive Sign						
186 Habitual Traffic Offender	10 Right of Way						
66 Harassment – Felony	88 Riot – Felony						
67 Harassment – Misdemeanor	89 Riot - Misdemeanor						
51 Hazmat Violations	36 RR Crossing						
23 Headlights - None	174 Safety Belt						
21 Headlights Dim	97 School Bus Stop Paddle						
47 Hit and Run	204 Scrap Processor						
35 Hitchhiking	25 Secure Load						
50 HOV Hot Lane	13 Shoulder						
175 HOV Violations	16 Signal						
203 Hulk Hauler	79 Skateboarding						
68 Identity Theft	04 Speed						
08 Impeding Traffic	05 Speed–Aircraft						
107 Interlock Device (DUI)	06 Speed–Radar						
69 Indecent Exposure – Fel	07 Speed–Too Fast						
70 Indecent Exposure – Misd	27 Steering						
182 Insurance - None	909 Stolen Veh. Recovered						
148 Intermediate Driver License	18 Stop Sign						
71 Intimid Pub Serv – Felony	207 Suspension System						
37 Lane Change	80 Theft - Felony						
12 Lane Travel	81 Theft – Misdemeanor						
112 Left Lane Travel	28 Tires						
178 License Susp/Rev 1st Deg	52 Toll Evasion						
184 License Susp/Rev 2nd Deg	205 Tow Truck Company						
185 License Susp/Rev 3rd Deg	19 Traffic Light						
22 Light Violations	82 Trespassing						
902 Liquor to Minor	177 Trip Permit-None						
24 Log Book-Prv Carr	17 Turning						
39 Log Book-Reg Carr	45 Uncovered Load						
187 M/C Endorsement	163 Use Fuel						
183 M/C Helmet	159 Valid Tonnage						
180 Medical Certificate	83 Vandalism - Felony						
901 Minor in Possession	84 Vandalism – Misdemeanor						
906 Misdemeanor Warrant	201 Vehicle Dealer						
	48 Vehicle Homicide						
	108 Veh Hom - DUI/Drug						

Violation Codes - Numeric				Enforcement	Highway	DOT Zone	Contact Types								
01	DUI--With Test	85	Vehicle Prowl – Felony	908	Drugs - Misdemeanor	1	Arrest/Citation	I	Interstate	D	DOT Work Zone	1	Self-Initiated Contact	7	Aggressive Driving
02	DUI-W/O Test	86	Vehicle Prowl – Misd	909	Stolen Veh. Recovered	2	Written Warning	S	State Route	-	No Work Zone	2	Calls for Service	8	Road Rage
03	Neg Driving-1st Degree	87	Fail to Disperse	910	Weapons Violation - Felony	3	Verbal Warning	C	County Road			4	Collisions	9	Emphasis Patrol
04	Speed	88	Riot – Felony	911	Weapons Violation- Misd			P	Park			5	Collision Enf Follow-up	10	CMV Inspect/Weighing
05	Speed--Aircraft	89	Riot - Misdemeanor	914	Drugs Paraphernalia - Felony			W	Weigh Station			6	Other Enf Follow-up	12	Self-Initiated Physical Assist
06	Speed--Radar	90	Domestic Viol - Fel	918	Drugs Paraphernalia - Misdemeanor										
07	Speed--Too Fast	91	Domestic Viol - Misd	997	Non-Traffic VltN/I										
08	Impeding Traffic	97	School Bus Stop Paddle	998	Non-Traffic VltN/C										
09	Follow Close	98	Other Violations - I	999	Non-Traffic VltN/F										
10	Right of Way	99	Other Violations - C												
11	Centerline	101	DUI-Drugs W/Test												
12	Lane Travel	102	DUI-Drugs No Test												
13	Shoulder	103	DUI-Under Age W/Test												
14	Divider/Barrier	104	DUI-Under Age No Test												
15	Passing	105	Alcohol in Sys W/Test												
16	Signal	106	Alcohol in Sys W/o Test												
17	Turning	107	Interlock Device (DUI)												
18	Stop Sign	108	Veh Hom - DUI/Drug												
19	Traffic Light	109	Veh Assault - DUI/Drug												
20	Restrictive Sign	110	Move Over Law												
21	Headlights Dim	112	Left Lane Travel												
22	Light Violations	148	Intermediate Driver License												
23	Headlights - None	149	Out Of State Veh Lic.												
24	Log Book-Prv Carr	150	Oper License - C												
25	Secure Load	151	Vehicle Lic (tabs/plates)												
26	Brakes	152	Vehicle Registration (paper)												
27	Steering	153	Debris - Thrown												
28	Tires	154	Debris - Lighted												
29	Exhaust	155	Over Lgl Gross												
30	Excessive Smoke	156	Over Axle												
31	Other Def Equip	157	Over Tires												
32	Parking Viol	158	Over Lic Capacity												
33	Pedestrian Viol	159	Valid Tonnage												
34	Bicycle Violations	160	Over Length												
35	Hitchhiking	161	Over Width												
36	RR Crossing	162	Over Height												
37	Lane Change	163	Use Fuel												
38	Backing	164	Permit, Spec-None												
39	Log Book-Reg Carr	165	Permit, Spec-Size												
40	Wheels	166	Permit, Spec-Wght												
41	Frame	167	Over Axle Spcng												
42	Coupling	168	Over Lgl & Pmt AT												
43	Warning Device	169	Over Lgl & Pmt LT												
44	Debris - Escape	170	Permit, Forest												
45	Uncovered Load	171	Permit, Comm Carr												
46	Reckless Driving	173	Child Restraint												
47	Hit and Run	174	Safety Belt												
48	Vehicle Homicide	175	HOV Violations												
49	Vehicular Assault	176	Parking/Campus												
50	HOV Hot Lane	177	Trip Permit-None												
51	Hazmat Violations	178	License Susp/Rev 1st Deg												
52	Toll Evasion	179	Failure to Appear												
53	Neg Driving-2nd Degree	180	Medical Certificate												
54	Cell Phone - Text	181	Oper License - I												
55	Cell Phone - Handheld	182	Insurance - None												
60	Fail to Carry Chains	183	M/C Helmet												
61	Fail to Chain	184	License Susp/Rev 2nd Deg												
62	Burglary	185	License Susp/Rev 3rd Deg												
63	Danger Weapons	186	Habitual Traffic Offender												
64	Disorderly Conduct	187	M/C Endorsement												
65	Drink in Public	198	Other Non-Hazd/I												
66	Harassment – Felony	199	Other Non-Hazd/C												
67	Harassment – Misdemeanor	200	Business Inspections												
68	Identity Theft	201	Vehicle Dealer												
69	Indecent Exposure – Fel	202	Aircraft Registration												
70	Indecent Exposure – Misd	203	Hulk Hauler												
71	Intimid Pub Serv – Felony	204	Scrap Processor												
72	No Contct/Rest Ord- Fel	205	Tow Truck Company												
73	No Contct/Rest Ord– Misd	206	Fuel System												
74	Obstructing	207	Suspension System												
75	Physical Assault – Fel	301	Fail to Obtain WA Div License												
76	Physical Assault – Misd	897	Redeem Impound												
77	Pos Stolen Prop – Fel	900	Open Container												
78	Pos Stolen Prop – Misd	901	Minor in Possession												
79	Skateboarding	902	Liquor to Minor												
80	Theft - Felony	903	Vehicle Theft												
81	Theft – Misdemeanor	904	Drugs - Felony												
82	Trespassing	905	Felony Flight - Elude												
83	Vandalism - Felony	906	Misdemeanor Warrant												
84	Vandalism – Misdemeanor														

Contact Statistics					
Stat Code	Field 1		Field 2	Field 3	Field 4
1 Self-Initiated Contacts	1 CMV	5 Other	Speed Zone		
	2 Bus	6 Motorcycle			
	3 Car/CMV	7 Motor Coach			
	4 Car				
4 Collisions	1 CMV	5 Other/UTL	1 Block	7 Agg Driv	1 NR
	2 Bus	6 Motorcycle	2 Car/NonCar	8 Road Rage	2 PD
	3 Car/CMV	7 Motor Coach	3 Car Fire	- n/a	3 Injury
	4 Car		4 Car/Animal		3s Serious/Disabling Injury
					4 Fatal
					5 UTL
7 Aggressive Driving	1 CMV	5 Other	Speed Zone		
	2 Bus	6 Motorcycle			
	3 Car/CMV	7 Motor Coach			
	4 Car				
8 Road Rage	1 CMV	5 Other	Speed Zone		
	2 Bus	6 Motorcycle			
	3 Car/CMV	7 Motor Coach			
	4 Car				
9 Emphasis Patrol	1 CMV	5 Other	7 Aggressive Driving	Determined by Management	
	2 Bus	6 Motorcycle	8 Road Rage		
	3 Car/CMV	7 Motor Coach	- n/a		
	4 Car				
10 CMV Inspection/ Weighing Operations	1 CMV	5 Other	Scalehouse Number - n/a (Level 3 Only)	3 Level 3	Y Yes N No
	2 Bus	6 Motorcycle			
	7 Motor Coach				Y = CMV Weighed N = Not Weighed
20 DRE Stats see left					

UCR Codes	
500	To record Statistics for Violator Contacts when the use of a UCR code of 600 would not apply. Record only UCR Statistic Fields 1-5
600	Record Statistics for Violator Contacts when arrests made for selected criminal violations. Violations denoted by bold font type Record all UCR Statistic Fields 1-9 on the UCR Statistics

UCR Statistics								
Field 1 (Sex)	Field 2 (Age)	Field 3 * (Race)	Field 4 ** (Search)	Field 5 (Taser)	Field 6 *** (Apprehension)	Field 7 & 8 *** (Firearms)	Field 9 *** (Juvenile Disposition)	
M Male	Age	1 White	N No Search	1 Display Only	O On-View	01 Unarmed	H Handled in Dept	
F Female		2 African American	A Search Incident to Arrest	2 Deployed - n/a	S Summoned	11 Firearm (Other)	R Referred to Other Authorities	
		3 Native American	I Impound Search		T Taken	12 Handgun	- n/a	
		4 Asian	C Consent to Search			13 Rifle		
		5 Pacific Islander	K K9 Search			14 Shotgun		
		6 East Indian	P Pat Down Search			15 Other Firearm		
		7 Hispanic	W Search Warrant			16 Lethal Cutting Device		
		8 Other	1 - Yes, Contraband Found			17 Club/Blackjack/Brass Knuckles		
			2 - No Contraband Found			- For Field 8 use only (no secondary weapon)		

* Refer to TAR Manual appendix B for definitions. ** Example: A2 would be search incident to arrest, no contraband found

***Field 6—9 are only completed on UCR Code 600 Only. Field 8 is if violator has more than one weapon (enter value if different type than field 7).

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